

BIRTHDAY PARTIES

RESERVATIONS MUST BE DONE THROUGH CALLEEN (IF NOT IN OFFICE PUT CALL THROUGH TO HER VOICE MAIL).

FEES:

NON-MEMBER: **\$175**

\$25.00 NON-REFUNDABLE DEPOSIT WHEN BOOKING RESERVATION.

MEMBERS: **\$150**

\$25.00 NON-REFUNDABLE DEPOSIT WHEN BOOKING RESERVATION.

*****REFUNDS WILL NOT BE ISSUED FOR UNUSED TIME.**

FRONT DESK & FIT STAFF

- CALL CALLEEN (447-2827) IF THERE ARE ANY PROBLEMS!
- _____ 1. SAFETY FIRST!!!
- _____ 2. Parents must remain with swim party at all times.
- _____ 3. No running around the pool.
- _____ 4. No horse play (dunking, wrestling, fake drowning, etc.)
- _____ 5. No glass by the pool.
- _____ 6. No drinks or food in the water.
- _____ 7. No children are not allowed upstairs.
- _____ 8. Children are not allowed on equipment.
- _____ 9. No jumping.
- _____ 10. No lifeguard on duty.
- _____ 11. Children are NOT allowed in locker-room without a parent.
- _____ 12. Party needs to use family fitness locker-room.
- _____ 13. A \$25 deposit is required to book party and a brief meeting with program manager. The remaining balance must be paid at least 3 days before the party.
- _____ 14. Three adults must remain in the pool area with children during the party. 3 adults for 16 children.
- _____ 15. Responsible party must meet with a LAC staff member and turn in all paperwork the before party starts.
- _____ 16. Responsible party is required to have all guest complete LAC waiver that will be provided.
- _____ 17. Responsible party may arrive 30 minutes before party to decorate.
- _____ 18. An adult must supervise children at all times.

Safety Check List -STAFF

Name: _____

Date: _____

LAC Pool Party Rules for responsible party

- _____ 1. SAFETY FIRST!!!
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LAC staff is to accommodate party in the following:

Check education room (make sure there is a trashcan, wipe counters and put away dirty dishes)

Assist in putting up tables

Review rules with responsible party and hold them accountable to the rules

Make serval walks through pool area, locker rooms and education room

Signature _____ Date _____